



Metamora Park District  
PO Box 633, Metamora, IL 61548  
(309) 367-2932  
[director@metamoraparks.org](mailto:director@metamoraparks.org)

## MINUTES OF **AUGUST 2, 2017 REGULAR MEETING** OF THE BOARD OF COMMISSIONERS

Call to Order - In the Village Hall: 102 N. Davenport, Metamora IL at 7:00 pm.

Pledge of Allegiance - Performed.

Roll Call - Matt Bidne, Kerry Brock, Andrew Kamm, and Jarrod Love were present.

Minutes - Minutes for the following meetings were reviewed and approved as listed:

1. 7/11 Regular Meeting - Motion made by Brock and seconded by Love. All voted yes. Motion passed.
2. Semi-Annual Review of Executive Meeting Minutes - Motion made to keep the minutes private by Brock and seconded by Kamm. All voted yes. Motion passed.

### Public Input

- No public input.

### Reports

1. Treasurer Report
  - a. Joan Garber gave Treasurer's report. Brock made motion to approve the report. Kamm seconded the motion. Motion passed.
2. Director's Report
  - a. Completed Fall and Winter 2017 Guide. 31 programs (some with separate sections)
  - b. Set up and coordinated and clean up from Trek.
  - c. Reviewed and made notes for web designer on changes needed for our website.
  - d. Koenig delivered dirt
  - e. Distributed new fall guide
  - f. Distributed park info flyers to local realtor offices.
  - g. Reviewed Camps and plan for next year.
  - h. Started designing an Internship for next summer.
  - i. Revised Brighton quotes/additional pieces.
  - j. Adding all programs to our google calendar as well as facebook events.
  - k. Spielman spoke to the board about the \$409 profit from Trek for the Trails after expenses. Brock suggested rounding it up to \$500 to donate to PAMBA.
  - l. Metamora Grade School cross country requested access to the gator during their meets. After discussing their request with the board, it was decided that a list of expectations should be given to all parties with access to the gator.



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- m. \$504 was lost from the summer camps this year. Spielman attributed this to one time expenses for curriculum development. She also suggested a small price increase for next year.
- 3. Budget
  - a. A special meeting will be held at 6:30pm, Village Hall before the September 6th regular meeting. The budget will be available for public inspection on our website and at our office.
- 4. Pool
  - a. Pool Manager Brockhouse spoke to the board about attendance numbers (comparable to last years), maintenance to be done before closing, and weekend option for pool parties for the next month.
- 5. Futures
  - a. Bidne met with MYSA and Farnsworth to discuss plans for the ball diamonds.
- 6. Marketing
  - a. Brock shared a commissioner questionnaire for parties interested in joining the board.
- 7. Maintenance
  - a. No new information.

#### Old Business

- Pool Seasonal Closing Estimates
  - The board reviewed price estimates for draining the pool and winterizing the pool house.
  - Brock made a motion to approve Lynn Moses Plumbing to winterize the pool house for \$500. Love seconded the motion. All voted in favor. Motion passed.
  - Kamm made a motion to approve Farmington Road Landscaping & Pools not to exceed \$1800. Love seconded the motion. All voted in favor. Motion passed.
- Brighton Park Addition
  - Spielman shared quotes for a wheelchair swing and its installation. The model is becoming less common, raising concerns among board members about future maintenance.
  - Moving forward, Spielman suggested offering pieces for adoption from charitable organizations. The board expressed hesitation to purchase and install the equipment during the next month as the bond is worked out.
  - Brock made a motion to move forward with the Brighton Park addition with Park and Play Structures contingent on putting \$15,000 down and splitting remaining payments from September through December or \$20,000 down now and paying remaining balance in December, coming from the bond. Kamm seconded the motion. All voted in favor. Motion passed.



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- Kamm made a motion to purchase the wheelchair swing with a frame from Bluegrass contingent on financing approval of Park and Play Structures, spending no more than \$2,259.00. Brock seconded the motion. All voted in favor. Motion passed.

#### New Business

- First Midstate Presentation
  - A First Midstate representative spoke to the board about an engagement letter that the Director of Parks and Recreation needed to sign to proceed with the bond process. He also gave an overview of what First Midstate could offer the Park District.
  - The next step moving forward would be to hire First Midstate and to set a public hearing this fall.
- Remaining Mulch for Lincoln Douglas and Schupp
  - Berming needs to be completed before mulch is added.
- Replacement Umbrella for the Pool
  - Bidne told the board that he had collected estimates around \$1700 to replace the pool umbrella. Love suggested exploring more options with Peoria Awning.
- Advertising Ordinance/Policy
  - Currently there is not an advertising ordinance in place. Bidne asked the board what their thoughts were about placing advertisements on our fences for the services done to build the parks. Brock felt that putting them up during the season was fine. Kamm asked if the advertisements would be run through the park district or the sports organizations that use our facilities. Brock suggested reaching out to Washington Park District to learn how they do it.

#### Executive Session

- Board moved into an executive session to discuss personnel at 9:05 PM.

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**Matt Bidne**, President of the Board

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**Paula Winkler**, Secretary